

Unrestricted

**JOINT WASTE DISPOSAL BOARD**  
**26 MARCH 2015**  
**(10.00 - 11.30 am)**

Present: Bracknell Forest Borough Council  
Councillor Mrs Dorothy Hayes MBE  
Councillor Iain McCracken

Reading Borough Council  
Councillor Paul Gittings  
Councillor Liz Terry

Wokingham Borough Council  
Councillor Angus Ross

Officers Josie Wragg, Wokingham Borough Council  
Oliver Burt, re3 Project Manager  
Steve Loudoun, Bracknell Forest Council  
Mark Moon, re3 Project Director  
Mark Smith, Reading Borough Council

Apologies for absence were received from:

Councillor Pollock, Wokingham Borough Council

**21. Declarations of Interest**

There were no declarations of interest.

**22. Minutes of the Meeting of the Joint Waste Disposal Board**

**RESOLVED** that the minutes of the Joint waste Disposal Board Management Committee be approved as a correct record and signed by the Chairman.

Matters Arising

Minute 15: It was reported that during the period January to February 2015 Wokingham Borough Council had received 82 notifications of fly-tipping. This compared to 105 reports during the same period in 2014 and it was considered that the removal of the Amenity Waste Collection Service was currently having a minimal impact on the Borough. The situation would be monitored however. Anecdotally the majority of residents were understanding of the reasons behind the service's removal and were supportive of the Council's decision.

Minute 18: Reading Borough Council had published its Waste Minimisation Strategy. It was suggested that that a means of capturing the consultation responses of the other re3 councils (Bracknell Forest and Wokingham) would be considered. Furthermore that the outcomes of the consultation would be used to inform the work of the other re3 Councils when considering waste minimisation.

**23. Urgent Items of Business**

There were no urgent items of business.

24. **Progress Update Report**

The Board received a report providing an update on the progress made in terms of the management of the joint waste PFI contract since its last meeting. The report included an update on the user satisfaction surveys, a summary of planned audit work and an overview of the current financial position.

As the administering authority, Reading Borough Council's Audit Team would be conducting an audit of the processes followed by the Contractor in arranging for the processing of materials for which a long term processing contract was either not available or not desirable. The audit would start at the end of April and it was expected that a report setting out the audit findings would be available for consideration by the Board at its Annual General Meeting.

It was stressed that the volume of green waste collected had increased and although tonnage collected for recycling had remained relatively stable actual recycling rates had increased for each council. It was noted that future communications work in this area would be undertaken by the re3 Marketing and Communications Officer when they were in post.

The Board noted the report.

25. **Exclusion of Public and Press**

**RESOLVED** that pursuant to regulation 21 of the Local Authorities (Executive arrangements)(Access to Information) Regulations 2000 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of items 8 and 9 which involve the likely disclosure of exempt information under the following category of Schedule 12A of the local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person.

26. **Contract Update Report**

The Board considered a report providing an update in relation to the progress made in terms of the Excess Waste Profit Adjudication since its last meeting.

It was reported that the adjudication would take place between 3<sup>rd</sup> and 5<sup>th</sup> June 2015 and it was expected that a determination should be issued on or around the 12<sup>th</sup> June 2015.

The Board noted the report.

27. **Service Continuity Report**

The Board received a report providing an update on work taking place to develop a service continuity plan in relation to the re3 Joint Waste PFI Contract.

The report provided an overview of the current service continuity arrangements and a number of additional factors that should be considered to ensure that service continuity arrangements were fully robust.

The Board noted the report.

**CHAIRMAN**